

**Student Information for Recommendation**

Please fill out the information below as completely and in as much detail as possible. It will help me to write a better, stronger recommendation for you. –ID-K

**YOUR CONTACT INFORMATION:**

Name:

Cell phone #:

E-Mail Address:

Other contact info:

Class or classes you took from me, Year & Grade for each:

Class	Year	Grade

Major:

GPA:            GPA Science courses:

Career Goal(s):

**ABOUT THIS RECOMMENDATION:**

What is this recommendation for? (eg. Scholarship, Grad school, Med school, Internship)

Who does the recommendation go to?(Name & address):

What is the latest date it must be completed by?

Please send it directly to above address  I will pick it up  Other (explain)

Have you signed the waiver?  Filled out the requested information on the form?

Attached the completed form to this form?

**Student Information for Recommendation**

**ABOUT YOU:**

Work experience: (enter in reverse chronological order)

Place/Business	Dates	Job Description, Type of Work	#hours worked during school

List Extracurricular and/or Volunteer and Community Activities:

Organization	Dates	Type of Club or Activity Description of Your Role in Activity	Officer?

List your Awards and Honors:

Award	Date	Description, Type of Award	

## Student Information for Recommendation

List any other information I should know:

Church affiliation, if any, and level of participation?

Do you have an ethnic affiliation you would like me to mention?

Number of Children in family?

Number of family members in college:

Do you have Financial Need? Explain.

List the reasons this activity you're applying for will benefit you:

List your **strongest characteristics** which will help you to succeed with this scholarship, internship, etc.